

Office of Human Resources

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Educational Services Center
1350 West 106th Street
Bloomington, MN 55431-4126
www.bloomington.k12.mn.us

BLOOMINGTON PUBLIC SCHOOLS GROUP TEMPORARY ASSIGNMENT

School: _____ Date: _____
 Assignment: _____ Rate: _____
 To begin (on or about) _____ and end (on or about) _____

Explanation (required): (include nature of request and how rate was determined)

Names of employees assigned (include hours per employee and total amount requested):

Budget Code: _____

Signatures: _____

For Payroll use only:

Supervisor _____

Human Resources _____

NOTE: This assignment is temporary in nature, not considered part of an employment contract with Bloomington Public Schools, and may be terminated at any time at the option of the District or the employee.

Send original to Human Resources