

To: **Non Public School Staff &**
Bloomington Parents with student(s) attending an eligible non-public school

From: Tom Oestreich, Director of Transportation
Transportation Office
8801 Lyndale Ave. S.
Bloomington, MN 55420-2795

Date: August 15, 2013

Subject: Parent transportation reimbursement for the 2013-2014 school years

The Bloomington school district offers a contractual arrangement with parents/guardians who provide transportation for their child (rens) attending an eligible non-public school and desire reimbursement for that transportation. Enclosed is a reimbursement agreement form for completion by interested parents/guardians. Secretaries please make copies as needed to hand out to parents/guardians.

This letter will not be mailed to Bloomington families as in the past. Reimbursement forms may be picked up in our Transportation Office at the address listed above. The forms can be faxed or emailed to parents by calling our office you can also find it on line.

Travel reimbursements are calculated on the days transported, beginning with the date of approval by the School Board. Reimbursements are processed at the end of the school year using the state's annual average cost/F.T.E. formula funding and prorated on the days attended. The 2013-2014 school year maximum reimbursement has not been determined at this time.

The district will also consider transporting eligible students who attend non-public schools when it would be more economical to bus children rather than reimburse parents for transportation expenses. If bus transportation service is provided to a non-public school and parents elect not to use such service, they will not be eligible for reimbursements.

Complete the form and sign the agreement. This form can also be found on line. Please make copy of the reimbursement form, if you would like a copy. Return the original to Tom Oestreich at the address listed above. You will not receive a signed copy of the agreement.

If you desire further information please feel free to contact this office at (952) 681-6309.

Victoria Arroyo
Transportation Specialist
Enclosure